



## ALDBOROUGH and THURGARTON PARISH COUNCIL

### MINUTES OF THE MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL Held in the Community Centre Monday 3<sup>rd</sup> March 2025 at 7.00pm

**Present:** D. Hooker (Chair) R. Gadsby (Vice-Chair) H. Hudson, G.Fiske, T.Hooker, J.Mumford  
W. Murphy (Clerk)  
S. Penfold NCC  
7 members of the public

**1. Apologies for Absence – None**

**2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

J Mumford – Church Council

**3. TO APPROVE THE MINUTES**

Minutes of the Parish Council Meetings held on 6<sup>th</sup> January 2025 had previously been circulated, had some corrections made. These were then confirmed as a true record and signed by the Chairman

**4. INFORMATION ON MATTERS ARISING**

The Chairman attended the Cricket Club AGM. They have elected a new committee who are committed to working with the PC. There is a draft understanding, which councillors have seen, before the club for consideration.

Noticeboards. The one by the telephone box has been oiled. One door is stiff to open. Lock is OK. Wood is swollen. Thurgarton board will be oiled this week.

**5. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION**

Pot holes in the village are becoming a danger these are being reported on the Highways website.

The Verge between 1<sup>st</sup> and 2<sup>nd</sup> slip cottage and the church rooms needs attention. A quote has been sought to look at this. Tina Hooker will see if this can be found. **Action TH**

**6. REPORTS**

Saul Penfold (NCC) confirmed that the county elections for May 2025 will not be going ahead. They have been postponed due to Norfolk and Suffolk being fast tracked for local government re-organisation. There is the possibility of 2 unitary functions with a combined Mayor for Norfolk and Suffolk. The date for this is expected to be 2027.

Saul confirmed that he would be happy to purchase a SAM2 from his members fund for 2025/2026. The clerk will get quotes for this. **Action WM**

## **7. FINANCE AND REGULATORY**

### **7.1 Invoices and Payments –**

The Garden Guardian £2977.20

Aldborough Community Centre £10

TT Jones £52.48

TT Jones £416.64

Aldborough Community Centre (Newsletter) £170.00

Clerks' salary and HMRC £1835.42

All agreed and signed off by Chair

**7.2 John Bacon Charity** – As proposed by H Hudson and seconded by T Hooker and all in favour it was resolved that as there is no Cheque book for this account. Contact to be made with Barclays Bank and money transferred to the Community Centre and restricted for Village Care. The bank account will then be closed and the record with the charity commission will be deleted. **Action HH/JM**

**7.3 Garden Guardian 2025** – As proposed by R Gadsby and seconded by T Hooker and all in favour it was resolved to accept the quote for grounds maintenance £2729.00 + VAT

**7.4 New Nest Swing** – As proposed by D Hooker and seconded by J Mumford and all in favour it was resolved to purchase a Nest Swing with a maximum cost of £1000.00. **Action GF**

**7.5 Contribution to St Marys Church burial Ground** – It was agreed that as this is a village asset this should be discussed at the Annual Parish Meeting.

**7.6 VAT** – The clerk confirmed that she had calculated this up to March 2024 £1611.34. she will add this to the calculation up to March 2025 and put a claim in. **Action WM**

**7.7 Grit Bin** – It was agreed that DH would speak to residents to see if a Grit Bin would still be required and if they would be prepared to grit the road. **Action DH**

**7.8 SAM2** – As confirmed by Saul Penfold the purchase of this will come out of his member's fund. **Action WM**

## **8. THE GREEN**

**8.1 Highways Partnership Update** – A plan has been received and circulated to councillors. The number of bollards exceeds the number in the application by 2/3. Which is claimed to be unfunded. However, the original bid included two areas of 'H' bars which we were told on a site visit would not be possible to instal as they are only used around drop kerbs. Highways have been asked to clarify if the savings from 'H' bars can be offset to pay for the additional bollards. Saul Penfold confirmed that he will pay any extra costs from his member's fund.

**8.2 Play area and other assets** – G Fiske confirmed there were no issues.

**8.3 Pond Management 2025** – The clerk will see if the pond risk assessment needs updating. **Action WM**

**8.4 Correction of Green Registration.** In view of the impact on the resident's house sale the NCC Legal Orders revised corrected plan was circulated to all councillors for comment. Those were raised with NCC and a new plan agreed which reflects more

accurately the Plan dated 1949 and signed by the Minister under the 1899 Commons Act. It was agreed for D Hooker to send this to the Clerk when received so that all paperwork can be kept together

## **9. PLANNING**

### **9.1 To discuss and make observations on any applications received.**

None received.

## **10. PARISH MATTERS**

**10.1 Parking – Aldborough School** – G Fiske produced a report that was circulated to councillors regarding his meeting with the school and Further meeting will be arranged with the local Beat Manager, the school and the clerk for Alby with Thwaite PC. A report will also be put in the next addition of the Newsletter and D Hooker will speak to Highways. It was suggested that the Head Teacher be invited to the Annual Parish Meeting. **Action GF/RG/DH**

**10.2 Vexatious Policy** – As proposed by H Hudson and seconded by J Mumford and all in favour it was resolved to adopt the Vexatious Policy

**10.3 Equality and Diversity Policy** – As proposed by R Gadsby and seconded by D Hooker and all in favour it was resolved to adopt the Equality and Diversity Policy

**10.4 Biodiversity Policy** – As proposed by T Hooker and seconded by J Mumford and all in favour it was resolved to adopt the Biodiversity Policy

## **11. TO DEAL WITH CORRESPONDENCE**

None

## **12. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

Annual Parish Council Meeting – AGAR, Financial Regulations, Standing Orders, Code of conduct.

## **13. TO CONFIRM THE DATE AND TIME OF NEXT MEETING**

Wednesday 23<sup>rd</sup> April 2025 at 7.30pm Annual Parish Meeting

Monday 19<sup>th</sup> May 2025 at 7.00pm Annual Parish Council Meeting.

Meeting closed 20.40