

PARISH OF ALDBOROUGH & THURGARTON EMERGENCY PLAN

In an emergency call 999. Do not put yourself or anyone else in danger.

An emergency for a village or area is an event or situation that causes or threatens severe damage to human welfare, the environment, or National security, on a scale that cannot be dealt with through normal day-to-day activities by the emergency services alone.

Aims and Objectives

To provide support for, and mitigate the impact upon, people of Aldborough and Thurgarton in the event of an emergency.

Objectives:

- Identify potential hazards/events.
- Establish key contacts to co-ordinate action.
- Identify skills and resources.
- Assist in the identification of vulnerable people.

This plan is not a substitute for the role of the Emergency Services nor the fulfilment of the obligations of other service providers. It is intended to provide the framework for managing and ensuring the most vulnerable are protected.

Activation triggers for emergencies

1. National emergency alert for whatever reason for example a pandemic.
2. Severe weather warning issued likely to cause cut off village for a period longer than 48 hours.
3. Notification of power cuts lasting longer than 48 hours.
4. Emergency Services contact the Emergency Co-Ordinator.

Emergency coordinators roles & responsibilities

The Emergency Co-ordinator (and their deputies) provide a link between residents and organisations planning for and responding to an emergency. Their role is to:

- Call a village meeting during an emergency where necessary
- Provide a focal point in an emergency
- Provide a link between the village volunteers and the Emergency Services and the Parish and District councils
- Facilitate the review and maintenance of the Plan

Emergency Group and Emergency Volunteers

The Emergency Group devises the Plan and agrees on any revisions.

Emergency Volunteers are residents who provide a link between the Emergency Co-ordinator (or Deputy) and residents in their immediate locality. Primarily, they will visit and monitor vulnerable people, help with transport or pass messages on foot when communications are down. Some may have other practical skills.

Emergency Group

The Emergency Group consists of: -

Ricki Gadsby Emergency Co-Ordinator

Jane Maguire Deputy Co-Ordinator

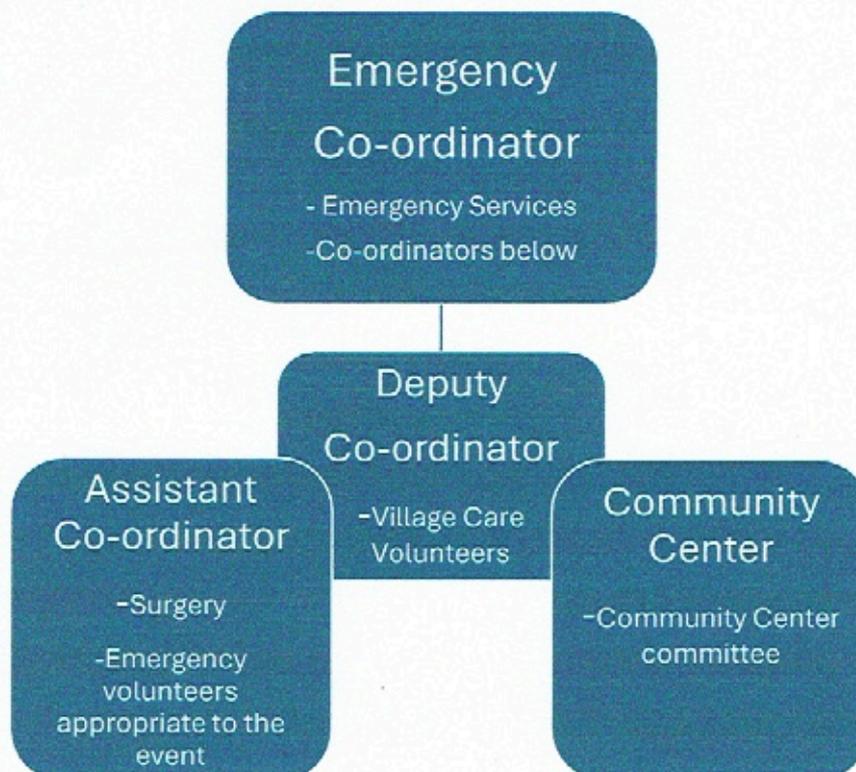
David Hooker Assistant Co-Ordinator

Dee Jupp Community Centre Lead

Telephone Cascade

In the event of an emergency, the cascade telephone system will be put into action promptly.

If the landline telephone system is unavailable, mobiles will be used. If both landlines and mobiles are unavailable, local area representatives will be contacted on foot.



The Emergency Co-Ordinator will trigger the Emergency Services and call other co-ordinators.

The other co-ordinators will make calls to engage volunteers to provide a place of shelter, make deliveries of supplies (food, water, medication) and provide medical support, clear trees, move snow etc.

Hazard assessment

Hazard/Event	Potential impact on community/Location	Actions
Severe Weather conditions - Wind/Heavy Snow/Freezing Conditions.	<ul style="list-style-type: none"> • Village cut off • Possible food shortages • Heating and fuel shortages, where difficulty for oil tanks getting into the village • Surgery closure (absence of generator although medical staff in close proximity to village) • Increased potential for slips and falls • Restrictions on movement of some vulnerable people 	<ul style="list-style-type: none"> • Monitor weather forecasts & take precautions when required • Ensure water supplies to empty or unheated premises for example, Community Centre • Check on and support vulnerable people • Report utility failures to council & relevant utility organisations. • Report frozen or burst water mains • Check location of grit bins (for use on roads, not pavements) • Encourage residents to clear snow when safe from pavements outside their properties. Consider clearing other pavements (special salt bins may be provided for this)
Power cuts over lengthy period of time - Over 48 hours	<ul style="list-style-type: none"> • Loss of power sources where village is heavily reliant on electricity - no mains gas supply • Surgery Closure (absence of generator, storage of medical supplies during lengthy power cut, difficulty accessing to medical records) • Mobile reception poor 	<ul style="list-style-type: none"> • Checking on residents (esp. vulnerable) wholly reliant on electricity and no alternative energy supply <p>Where lengthy delays,</p> <ul style="list-style-type: none"> • Opening up community centre/ Churches of Aldborough and Thurgarton • Provision of hot food by those with cooking facilities not reliant on electricity

	<ul style="list-style-type: none"> • Loss of communication if power cut over a lengthy period • Mobiles cannot be charged • Residents (particularly) elderly reliant on electricity for landlines 	<ul style="list-style-type: none"> • Teams to check on vulnerable/ pass on messages on foot/ car • Warning alerts (esp. during night) – possibility if all communications are down ringing of Church bells
--	--	--

Key locations identified for use as places of safety.

Building	Location	Potential use in an emergency	Contact details of key holder
Community Centre	Chapel Road	Shelter Evacuation assembly point	
Cricketers On The Green	The Green	Shelter	
St. Mary's Church		Shelter (Electricity only)	
The Chapel	Prince Andrew's Close Aldborough NR11 7NX	Shelter (Electricity only)	

Alternative contact arrangements if usual communications have been disrupted

Communication Type	Name of contact	Location
Message runners	Allocated on the day by co-ordinators	Various locations around the Parish
Parish Council Website		
Village Facebook accounts		
Village notice boards		
Ringling of Church bell		

External contacts.

Service / Role	Additional info	Telephone number	Website / email
Emergency Services		999	
Police HQ	For non-999 calls	101	www.norfolk.police.uk
Fire Service HQ		01603 810351	www.norfolkfireservice.gov.uk
Environment Agency	Flood line and Flood Warnings Direct	0845 988 1188	www.environment-agency.gov.uk
Norfolk County Council	Customer Service Centre number	0344 800 8020	www.norfolk.gov.uk
North Norfolk District Council	During office hours	01263 513 811	
	Out of office hours	01223 849 782	

External contacts list - continued

Service / Role	Additional info	Telephone number	Website / email
Water - Anglian Water	24hr Control	08457 145 145	www.anglianwater.co.uk
Electricity - National Grid	Infrastructure. 24hr reporting of hazards on or near overhead electricity lines	0800 40 40 90	www.nationalgrid.com/uk/
Electricity - UK Power Networks	Supply interruption. 24hr fault line	0800 783 8838	www.ukpowernetworks.co.uk
Electricity - UK Power Networks	Substation issues. (Vandalism or unauthorized entry)	0800 587 3243	www.ukpowernetworks.co.uk
Telephones British Telecom	BT faults and all line faults	151	www.bt.com www.bt.com/consumerFaultTracking
NHS direct	24hr health advice and information	111	www.nhsdirect.nhs.uk
Village surgery	Opening hours Monday to Friday 8.30 a.m. – 6 p.m.	<u>01263 768 602</u> <u>07881 950313</u> Chapel Road Aldborough Norfolk NR11 7NP	www. Aldboroughsurgery.co.uk